

Usage Guidelines for Home and School Solutions

These computers are available for customer use by appointment only. To make an appointment or a series of appointments please call Connie at 969-9698 (identify yourself to the answering machine) or [contact her by e-mail or contact form](#). If/when it becomes necessary to cancel or change an appointment, please contact Connie a minimum of 24 hours prior to the appointment or as soon as possible so that she may give other customers the opportunity to book an appointment in that time slot.

Appointments may normally be scheduled for 1 hour each. Please be punctual, so that you may use the full hour of computer time for which you are scheduled. In order for customers following you to use their full hour, please sign off no later than 2 minutes prior to the following appointment time no matter when you begin your computer session. Please do not take up other customers' scheduled computer time with unnecessary conversation.

These computers are to be used by customers only to carry out the pre-arranged purpose for which they have signed this contract. Any other use may be grounds for immediate cancellation of the contract.

Home and School Solutions computers may be used for the pre-arranged purpose at the rate of \$3.25 per hour, paid in advance or at the time of use. Your scheduling of an appointment is a promise to use the computer at the time scheduled. It is only fair that you should pay for this time even if you do not use it (all), since other customers could have been scheduled then. Unless you have contacted Connie to cancel or change an appointment a minimum of 24 hours before the scheduled appointment time, you will be charged for it.

If your pre-arranged purpose for using the computer includes printing out materials, you will be charged a flat rate of \$1.00 per page to cover the cost of paper, ink, and wear & tear on the equipment.

See [Store & Services Section Map](#) for details on making payments. Receipts are available by request.

I agree to abide by these guidelines:

I agree to abide by these guidelines:

Client Signature

Date

Connie's Signature

Date