

Dear Fellow Home Educators,

*“If you fail to plan, you plan to fail!”*

This Home Educator's Lesson Planner and Student Record has been designed to give you many options for co-ordinating the use of several different types of curriculum material. It is loaded with features that you may choose from to create a system that suits your own personal situation and preferences. For example, if you wish to get maximum use of the complete system you should use the Reference Details page and the Reference column of the Daily Logs according to the instructions. But you do not need to do so—you can ignore the Reference Details page and use the Reference column of the Daily Logs to list page or lesson numbers only! If you do not wish to record the time you spend on each lesson, you can ignore the Time column of the Daily Logs and the Record of Time Spent per Subject/Per Unit page. You might like to use the Time column for scheduling purposes (e.g. 9 a.m.) instead! Use the Sequence and check off columns or not, as you prefer.

You need to use one Planner/Record for each student, for each year. The pages are 3-hole punched to go into a binder, giving you the ability to move pages around in it or to store them in a manila folder. You might wish to accumulate your Records for each student in a large binder to provide continuous records for many years, or put the Records for all of your children into one large binder each year. You might wish to use different coloured binders for each child or for each year.

All pages are in loose-leaf form so that you may move them into places most convenient for you. Take time now to divide the Daily Log pages evenly between the ten unit Title Page sets that serve as organizers for your year's study, or wait until you know how many pages you will need for each unit as you come to it.

There are three ways you can learn to use this Planner. The simplest is to refer to the Samples pages for a visual demonstration of the many features this Lesson Planner and Student Record offers. (A picture is worth a thousand words!) Another way is to refer to the Instructions and Notes pages for detailed explanations. Or, just use it—in whatever way suits you best right now!

Thank you for allowing me to serve you.

Connie Lacelle,

Home and School Solutions